



**PODAR INTERNATIONAL SCHOOL, Kalkere**

CBSE Aff. No.: 831082

(Survey #301 & 307/1, 4<sup>th</sup> and 5<sup>th</sup> Main Road, Kalkere Channasandra Main Road, Kalkere, Horamavu Post, Bangalore-43)  
Ref.No. PISB3/CIR/1/2024-2025

18th May 2024

Dear Parent,

Greetings from Podar International School!

As scheduled, we are gearing up to reopen school for the new academic year 2024-'25 on 23<sup>rd</sup> May 2024.

(Gr. 1-10 and Nursery) and on 27 May (Jr. KG and Sr. KG). As we welcome you to the new session, we request your support in making the new academic year a wonderful experience for all our children.

A virtual orientation session will be conducted on 20 May 2024 for grade 1-10. Details of the same will be shared shortly. A ppt with the School Behaviour Policy on the same will be shared by the class teachers for the benefit of those who missed it or those who want to revisit it again.

'Looplearning' is the school's official portal to communicate with the parents. Along with this teachers will also be using school diaries and circulars to share the academic resources/details of activities or any other information. Parents are requested to check them regularly. Also, in case you want to communicate with the teachers you are requested to send a message to concerned teachers using the direct message option ONLY.

The school will function full day from the re-opening day. With this regard please note the school timings:

	Class 1-10	Nursery-Sr. KG	Remarks
Mon- Friday	8.25 a.m. - 2.45 p.m	8.30 a.m. -12 noon	Short Break-10.25 a.m. -10.40 a.m. Lunch Break-12.55 p.m. -1.15 p.m.
Saturday	8.25 a.m. - 11.45 a.m	Holiday	Every Third Saturday will be a Holiday)

PodarPrep: Parents to ensure that the children reach school in time. The school reserves the right to permit/deny entry to those who report late to school or not in required school uniform.

Gates access: 2/4 wheelers to use Gate 1 (on to the left of the school)

Walking individuals: Gate 2 (front gate)

There could be delay in dispersal in the initial days. We solicit your understanding and cooperation in this regard.

In the safety point of view, no parents/visitors will be allowed in the campus during the arrival and dispersal time of students. In case the parents want to meet the office



during this time, they have to wait until all children enter/exit and the school opens the gate for parents.

For children with Parent pickup/drop, parents are requested to drop/pick-up children in time at the gate. Also, avoid crowding near the gate and wait for your turn.

Any request for early pick-up of your ward during school hours will not be encouraged as it disturbs the flow at the school. In case you have any plans/appointments, please refrain from sending your ward to school that day.

**Food:** Encourage your wards to bring healthy food for a short break and lunch break. Use google form to avail canteen facilities if required. No non-vegetarian food including egg is allowed in school.

**Dress code for children:** Being in their school uniforms with black school shoes from day one is mandatory for all children as it helps the students be more focused and attentive during class. Also, no coloured sweaters/jackets are permitted. Please ensure you have all the required gears as per the school norms ready.

	Regular uniform with black school/sports shoe	Track Dress with black school/sports shoe	For Girls
Grade 1-4	Tuesday, Thursday and Friday	Monday, Wednesday, Saturday	Skin colour Cycle Shorts
Grade 5-10	Tuesday, Wednesday and Friday	Monday, Thursday, Saturday	Skin colour leggings

**Scouts and Guides :** Interested parents of Grade 5 can approach Mr.Kasi (phone no.7337848729) for further details about Scouts and Guides. Classes will be conducted from 11.50 to 12.50 on 1,2 and 4th Saturdays.

**Dress code for parents:** We appreciate parents to come in decent attire to school for any activities or picking/dropping off children. Parents are requested to refrain from entering the premises if in night wear or non formal attires,

**Weekly Test and Remedial Class:**

**Gr 3 to Gr 8:** Weekly 2 subjects will be conducted from Ist week of June..

**Gr 9 & Gr 10:** All 6 subjects will be conducted on Monday, Wednesday and Friday.

Remedial class from Grade 3 onwards will start from 15 June 2024. It will be conducted from 3pm. to 4 p.m.

No retest or rescheduling of assessments requests will be accepted for any format of assessments.



**Books:** Please ensure that your ward carries all required books neatly covered using transparent sheets and labelled according to the time-table regularly to school.

**Dairy and 3<sup>rd</sup> Language book:** School office will keep you posted on the details.

On day one, parents of children studying in G 1-5 are requested to send neatly covered and labelled all the note books and work books. Text books to be sent according to the time table. Art and Craft Kit needs to be sent to school as per Time table.

Grade 6-10 children are to carry books according to the time-table. A tentative time table will be shared through loop learning on 22<sup>nd</sup> May.

Visit [www.shopforschool.in](http://www.shopforschool.in) to place orders for books and uniforms immediately if still not done. Reach out to the school office with order details for further help.

Update student details and recent passport size photograph of your ward in Loolearning portal for student ID if still not done. Ensure you enter your preference phone number and email id for communication. any delay will lead to a delayed issue of ID cards from school.

Transportation will be available from day one for only those who have already registered. Route and timings details will be shared by the transport staff shortly.. There could be some disturbances in terms of pickup/drop in the initial few days due to the ongoing registrations. We regret the inconvenience in advance and seek your support in addressing them. You can reach out to Mr. Rajesh, the school AO on 8884495236 for any concerns regarding the same.

8<sup>th</sup> June 2024 will be a holiday for children due to a teachers workshop.

Jump Start activity in Integrated English will be conducted on 25<sup>th</sup> May 2024.

Podar Got Talent will be conducted on 1<sup>st</sup> June 2024. Encourage your ward to participate in it.

(Maximum 1 min. time duration)

It is mandatory for parents to submit the parent ID card every time on visit to school.

For any fees related/academic queries, please reach the school office on 8291691773.

**\*Kindly make the fee payment for the new academic year by 15 June 2024 through Loolearning if still not done. You can avail 5% discount on full fee payment by the 1st date. Any delayed payment will attract admin charges.**

Thanks to all those who have already paid and cooperated.

Looking forward to receiving all children at school positively on the reopening day and wishing you all health and safety!

Regards,

PRINCIPAL

